

Course/Workshop Booking Form

Course/Workshop Title	Date
All CPD courses and workshops require payment in full at time of booking to secure your place. Payment can be made by cheque or bank transfer, see details below. Your details	
Name	
Address	
Home Phone M	obile
Email	
What qualification, if any, do you hold and from which college?	
Cheque enclosed B	ank transfer Please tick one
	lease contact me or bank details
 Cancellation policy - if there is an insufficient number of students to allow a day to proceed; notice will be given to those booked, no less than 7 days before the course is meant to commence. They will be offered the opportunity to reschedule or move to another available course. In the event of a course not being available, they will be fully reimbursed. If a student cannot attend a course for whatever reason the following will apply: If more than 4 weeks' notice is given, they will receive 50% refund. If 2-4 weeks' notice is given, they will receive 25% refund. Less than 2 weeks, no refund will be given. 	
Signed	Date